

Montgomery City-County Public Library General Policy

“The mission of the Montgomery City-County Public Library System is to make readily available to all residents of Montgomery County access to materials, information, and services to meet their personal, educational, cultural, technological, and occupational needs.”

I. Library Cards

- Library cards are available for all ages. To obtain a card, applicants must present documents confirming Montgomery County residency, such as:
 - Alabama Driver's License
 - Current utility bill in applicant's name with current address
 - Motor vehicle registration at the current address
 - Imprinted check with the current address
 - Current lease/rental agreement
 - Property tax statement for your current residence
- Library Cards for minors under the age of 18
 - A parent or legal guardian must sign for minors under 18.
 - Proof of residency must be provided by the parent or guardian for the minor.
 - The card will be issued under a “child profile” until the minor turns 18..
By signing, the parent or guardian authorizes the minor’s access to the entire library collection and assumes responsibility for materials checked out and the condition return of any borrowed materials.

II. Location and relocation of Library Material

- The library uses the Dewey Decimal System for organizing materials. Sections designated for minors. Library sections designated for minors (under 18) will have books and materials that are age appropriate and adhere to the Alabama Public Library Service (APLS) Administrative Code 520-2-2-03 standards.
- The library reserves the right to remove or relocate materials in any section that do not comply with the library’s Collection Development Policy or Alabama Public Library Service (APLS) Administrative Code 520-2-2-03

III. Displays and promotion of Library Material

- All materials recommended, displayed, or promoted have met the library’s Collection Development guidelines and adhere to the Alabama Public Library Service Administrative Code 520-2-2-03 standards. These materials are

considered to have met the selection criteria and advanced approval from the Library Director has been provided.

IV. Parental Involvement

- The library has measures in place to restrict minors' access to inappropriate materials, in compliance with Alabama Public Library Service (APLS) Administrative Code 520-2-2-03 standards. However, parents and guardians are responsible for guiding their child's library use, material selection, and ensuring the condition and return of borrowed items. The library encourages family involvement in the child's library experience to ensure a positive and appropriate use of resources.

V. Public Funds Expended to the American Library Association

- Any use of public funds for the American Library Association requires approval by the City of Montgomery and the Library Board of Trustees in a public meeting with prior notice.

VI. Non-Discrimination Statement

- Library services are available to all, regardless of age, race, sex, or creed. Placement of materials based on age-appropriateness, including relocating explicit or inappropriate content, is not considered age discrimination. Material recommendations, displays, and promotions may take age into consideration to ensure suitability.

Approved by the Library Board of Trustees November 14, 2024