

MONTGOMERY CITY-COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES

Minutes of Thursday, January 8, 2009  
Juliette Hampton Morgan Memorial Library

**Members Present**

Gary Burton, Presiding  
Katie Bell, Jim Earnhardt, Thomas McPherson, Chester Mallory,  
Amy Knudsen, Sylvia Harper, Paulette Moncrief

**Members Excused**

Charlene Rabren, Bruce Pickette, William Fain,  
Catherine Wright, Caroline Novak

**Staff**

Jaunita Owes, Library Director  
Vivian White, Assistant Director  
Rebie Morris, Administrative Assistant  
Dina Campbell, Secretary

**Call to Order:** The regular bi-monthly meeting of the Library Board of Trustees was called to order at 4:05 p.m.

**President's Report:**

- Rev. Burton provided a brief overview of recent lunch meetings at which Mrs. Owes conducted a PowerPoint presentation on the architectural rendering for community members and civic leaders.
- Rev. Burton commended Mrs. Owes on the presentation she made and her work to build a consensus among key stakeholders.
- Rev. Burton and Mrs. Owes shared with the Board new possibilities in relation to the future of a new library building and a discussion ensued.

**Minutes:** The minutes from the November 6<sup>th</sup> Board meeting were emailed prior to today's Board meeting. A motion was made by Chester Mallory and seconded by Paulette Moncrief to approve the minutes. Motion carried.

**Financial Report:**

- The November 2008 financial report was mailed out prior to today's meeting. The report is for review only and doesn't require a vote until the audit has been completed.
- The donation report for November and December 2008 was presented.
- Chester Mallory and Katie Bell reported on the financial report.

**Director's Report:**

- The 2009 State Aid Budget will be prorated. Final numbers haven't been received to date.
- The Library's holiday publication, *Read into the Holidays*, was mailed out to the list of individuals provided by Thomas McPherson along with other community members and leaders.
- Mrs. Owes requested that the balance from the FY2008 state aid account funds be used to upgrade the Sirsi automation system. A motion was made by Katie Bell of the Finance Committee to use the funds to upgrade the Sirsi system. Motion carried.

***Committee Reports:***

- Thomas McPherson reported on behalf of the Clarification Committee.
  - The Library Board is considered a governing Board.
  - Recommendation made that a memorandum of understanding be presented to the City Council and Mayor based upon a 60 day development timeline.
  - Recommendation made to establish within 60 days the standards and criteria which should be standard for evaluating the Library Director.
  - Recommendation made that the Strategic Plan Implementation Committee establish within 60 days, goals and timetables by which to measure progress made on the Strategic Plan.
  - Recommendation made to consider hiring a consultant if guidance is needed in order to establish a tool by which to measure progress.
  - Recommendation made that the Strategic Plan and report from Funding Solutions be studied to develop standards.
  - Recommendation made to establish a timeline within 90 days for Capital Campaign fundraising.
  - The timelines for the above recommendations can be modified as needed.
  - Thomas McPherson made a motion that the recommendations presented to the Board on behalf of the Clarification Committee be accepted. The motion was seconded by Amy Knudsen. Motion carried.
- On behalf of the Nominating Committee, Jim Earnhardt reported that the committee will meet prior to March in order to present a slate of officers for the Board to vote on at the March Board meeting.

***Unfinished Business:***

- The tentative Library Board meeting schedule which included the change to bi-monthly meetings was emailed prior to today's meeting. A motion was made by Thomas McPherson to accept the meeting schedule change and seconded by Amy Knudsen. Motion carried.

***New Business:*** none

***Miscellaneous:***

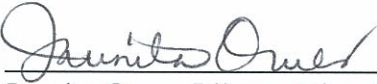
- Mrs. Owes reported on Read-a-Book Day participation; web cam advertising progress; and the Tell Me More database.

**Adjournment:** The meeting adjourned at 5:30 p.m.

Approved 3/12/2009

  
Charlene Rabren, Secretary

  
Gary P. Burton, President

  
Jaunita Owes, Library Director