

MONTGOMERY CITY-COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES'
Regular Meeting Minutes of
Thursday, September 8, 2016
4:00 PM

Katie R. Bell, Presiding

Members Present

Betsy Atkins Katie R. Bell Shakenya Calhoun
Courtney Williams Leslie Sanders Mary McLemore
Chester D. Mallory Adam Muhlendorf
Janet Waller Michael Fritz Janice Franklin
Mayor's Representative: Michael Briddell

Members Absent

Catherine Wright, Excused Gary Burton, Excused Vanzetta McPherson, Absent
Janice Franklin, Excused Joseph Trimble, Absent Amy Knudsen, Absent
Patina Moss, Absent

Staff Present

Jaunita Owes Karen Preuss Tanerica Thurman

Staff Absent

Rebie Morris

Guest

Glenn Branum

I. Call to Order:

- The bi-monthly meeting of the Board of Trustees of the Montgomery City-County Public Library was called to order at 4:05 pm by Katie R. Bell. The meeting convened in the second floor auditorium of the Juliette Hampton Morgan Library on the date and time noted above. Members listed above were present and a quorum was established.

II. Current Business:

Action

- The minutes from the July 28 meeting were emailed prior to today's meeting. Mr. Chester Mallory made a motion to approve the minutes as presented. Ms. ShaKenya Calhoun seconded the motion. Motion approved unanimously.
- The Finance Committee did not meet – no report.
- Mr. Glenn Branum was present to answer questions the board had pertaining to the monthly financial statements and the yearly audit.
 - The second paragraph of the monthly financial statements refers to the footnotes that can be added. The footnote information has to be changed each month and is very expensive with no value to the board. It is not new information, the board is already aware of what is going on. We include the footnotes on the annual audit each year. If the board would like to include the footnotes on the monthly financial statements, it is something that can be included but is not necessary.
 - The footnotes have been omitted because of the cost to include the footnotes versus the value it would be to the board.
 - The wording used is accepted verbiage; the footnotes are not an omission of something that would generally be included in the monthly financial statements.
- The library board was in agreement to leave the monthly financial statements as is.

III. President's Report:

- The board is without a president at the time. Ms. Katie Bell standing in and made a statement after the Director's Report. No action taken.

IV. Director's Report: Jaunita Owes, Library Director

Action

- Ms. Owes' Director's Report was emailed prior to today's meeting for review (please refer to the Director's Report). She reported verbally on the following:
 1. Budget & Finance
 2. City-County Budget Analysis
 3. Building Repair & Maintenance
 4. Services: Programming
 5. Governor's Square Library Lease
 - Lease expires September 14, 2016. There is an increase in the lease of \$8,259.20 which is not in the budget. The new lease terms agree that they will replace the roof in 2017; however, there is no specification as to when in 2017 the roof will be replaced.
 - Ms. Sanders moved that we do not accept the lease until we have had further discussion with legal representation. Ms. ShaKenya Calhoun seconded the motion.
 - Mall space is not available to the library at this time. Mr. Courtney Williams stated that we have to be prepared to close the branch if the Governor's Square Management does not lower the rent. Ms. ShaKenya Calhoun says that we should do a month to month lease until the roof is replaced.
 - Ms. Sanders made a motion that the board request legal assistance because the proposed increase in the lease payment and terms are unacceptable to the board. Motion passed unanimously.
 6. Juliette Hampton Morgan Project Update #8
- Ms. McLemore and Mr. Mallory moved to accept the Director's Report. Motion approved unanimously.

V. Committee Reports:

1. Ms. Bell, a member of the Nominating Committee, asked for a volunteer to join the committee that is already established in order to facilitate the responsibility of that committee and bring a report back to the board at the next meeting.
 - Mr. Michael Fritz volunteered to join the committee. The committee will now replace the existing chairperson (Ms. Cathy Wright) so they can move on. Ms. Bell will be responsible for communicating with Ms. Wright that they had to move on.
2. Ms. McLemore, President of Friends of the Library, reported that Halcyon Assisted Living has donated their library to us. Winn Dixie is donating the books that they do not sell to us. There are no plans for a book sale, as the quality of books has gone down.
3. Ms. Bell, a member of the MCCPL Foundation, reported that she and Judge McPherson will be meeting with the President of CACF to get money transferred into our reactivated foundation.

VI. Old Business NONE

VII. New Business

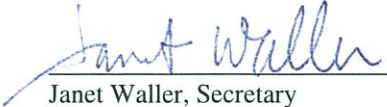
1. Ms. Waller asked for the parameters of the Board. Ms. Owes stated that we are in the process of updating the Trustee orientation and will share with all members once complete.

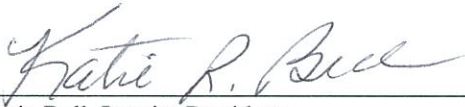
Miscellaneous

Adjournment

Being no further business to come before the Board, the meeting adjourned at 5:20 pm.

Montgomery City-County Public Library Board of Trustees


Janet Waller, Secretary


Katie Bell, Interim President


Jaunita Owes, Library Director

Approved: January 12, 2017
DATE

Next Meeting
4:00 PM
Thursday, November 10, 2016
Juliette Hampton Morgan Memorial Library