

MONTGOMERY CITY-COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES'
Regular Meeting Minutes of
Thursday, July 28, 2016
4:15 PM

Julia Henig, Presiding

Members Present

Betsy Atkins Katie R. Bell Shakenya Calhoun
Amy Knudsen Julia Henig Mary McLemore
Gary Burton Chester D. Mallory Joseph Trimble
Janet Waller Michael Fritz Janice Franklin
Mayor's Representative: Michael Briddell

Members Absent

Catherine Wright, Excused Leslie Sanders, Excused Vanzetta McPherson, Absent
Courtney Williams, Excused

Staff Present

Jaunita Owes Karen Preuss Rebie Morris Tanerica Thurman

I. Call to Order – The bi-monthly meeting of the Board of Trustees of the Montgomery City-County Public Library was called to order at 4:15 pm by President Julia Henig. The meeting convened in the second floor auditorium of the Juliette Hampton Morgan Library on the date and time noted above. Members listed above were present and a quorum was established.

II. Minutes - Minutes of March 17, 2016 **Action**
The minutes of the March 17 meeting were e-mailed to everyone. Mr. Chester Mallory moved to accept the minutes and Ms. Katie Bell seconded the motion to approve the minutes as presented. Motion passed unanimously.

III. Financial Reports – Finance Committee met, but only had 2 people present, no quorum was established.

1. City-County Budget Analysis: Rev. Burton questioned second paragraph of audit report and the board's fiduciary responsibility. Rev. Burton wanted to know if we are held accountable for information that we are not given. Mrs. Henig asked previously if they could remove that paragraph, but was told that they could not remove it, due to the fact that they use a standard letter from the professional accounting association. Ms. Atkins asked if it could be arranged for someone to come and explain and answer any questions that the board has. Ms. Owes stated that she would ask Mr. Branum to attend the next board meeting in September. Ms. McLemore stated that the only thing the board can be held accountable for are gifts made to the library. Ms. Henig stated that the board has no fiduciary responsibility; it is the city's responsibility.
2. Ms. Atkins wanted to know the status of the Community Foundation money that was to be moved. Ms. Henig stated that the way the letter was written and the intended purpose of use for the money was not acceptable. The Mayor was going to have a conversation with Burton Ward regarding this matter. At this time, Ms. Henig is unsure if there has been any further action. Ms. Atkins also questioned the money from Questplex. Ms. Owes stated that we did not receive all of our money from Questplex. About \$50,000 of our money was not refunded.
3. Ms. Henig appointed Ms. Mary McLemore and Ms. Betsy Atkins to work on reconciling the Questplex funds. The board agreed that Ms. Henig could appoint them and that no motion was needed.

IV. President's Report – Julia Henig

Action

Ms. Henig made a motion on grouping together the financial reports. Ms. ShaKenya Calhoun moved to accept the financial reports, seconded by Ms. Katie Bell. Motion passed unanimously.

V. Director's Report - Jaunita Owes, Library Director

Jaunita Owes presented a printed Director's Report for review: (please refer to the Director's Report)

1. Budget & Finance
2. Personnel Report
3. Building Repair & Maintenance
4. Services: Programming
5. Plans for MCCPL Children's Services Department of Morgan Library
6. Juliette Hampton Morgan Project Update #7

VI. Committee Reports

1. Friends of the Library Update – Ms. McLemore reported that they love the location of the new bookstore. The children's books have really been selling. Since starting back up in January, they have taken in 18,000 items. Friends of the Library did their fundraiser here to close out the Summer Reading Program. Friends of the Library will have a meeting here in the auditorium on August 3rd at noon.

VII. Old Business

1. The nominating committee was set up for a slate of new officers. They can coordinate amongst themselves. The members of the nominating committee are Catherine Wright, Katie R. Bell, Betsy Atkins, and Courtney Williams. Ms. Wright is the Chair of the committee. Ms. Atkins will contact Ms. Wright on Monday.

VIII. New Business

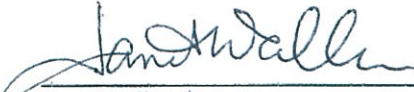
Action

1. Consent Agenda – The general idea of the consent agenda is to reduce the amount of time spent discussing routine matters. Ms. Henig and Ms. Owes would discuss what goes in the consent agenda from what Ms. Owes has available. The information would then be sent to board members no later than one week prior to the next meeting. This allows members enough time to review the consent agenda and ask questions. Items may be removed from the consent agenda to be discussed as a separate item on the agenda. Once the meeting has started, those items in the consent agenda may no longer be discussed. Stipulations as to what items the board never wants placed in the consent agenda can be decided upon. Ms. Mary McLemore moved to going with the consent agenda, seconded by Mr. Joseph Trimble. Ms. Betsy Atkins and Ms. Janice Franklin opposed the motion. Motion passed.

IX. Adjournment

Being no further business to come before the Board, the meeting adjourned at 5:25 pm.

Montgomery City-County Public Library Board of Trustees


Janet Waller, Secretary

Julia Henig, President (Resigned: Effective 8/1/16)


Jaunita Owes, Library Director

Approved: 09/08/2016
DATE

Next Meeting
4:00 PM
Thursday, September 8, 2016
Juliette Hampton Morgan Memorial Library