

MONTGOMERY CITY-COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES'
Regular Meeting Minutes of
Thursday, December 14, 2017
4:00 PM

Katie R. Bell, Presiding

Members Present

Katie R. Bell Gary Burton
Michael Fritz Joseph Trimble
Janet Waller Patina Moss
Chester Mallory Amy Knudsen

Non-Voting Members Present

Mary McLemore, Ad-hoc Member, President MCCPL Friends of the Library
Michael Briddell, Mayor's Representative

Members Absent

ShaKenya Calhoun, Excused Betsy Atkins, Excused
Adam Muhlendorf, Excused Janice Franklin, Excused

Staff Present

Jaunita Owes Karen Preuss Rebie Morris Tanerica Thurman

I. Call to Order - The bi-monthly meeting of the Board of Trustees of the Montgomery City-County Public Library was called to order at 4:05 pm by President Katie R. Bell. The meeting convened in the second floor auditorium of the Juliette Hampton Morgan Library on the date and time noted above. Members listed above were present and a quorum was established.

II. Invocation – Rev. Burton led the board in a moment of prayer.

III. Consent Agenda

Action

Dr. Bell asked if there were any additional matters to be added to the agenda, being none, Mr. Chester Mallory moved to accept the agenda as mailed; Ms. Janet Waller seconded the motion. Motion passed unanimously.

Current Business

Minutes – Minutes of the October 12, 2017 meeting were emailed to everyone. A motion to approve the minutes was made by Mr. Chester Mallory; Mr. Michael Fritz seconded the motion. Motion passed unanimously. The minutes will be added to the library board's history.

Financial Report – Mrs. Owes will cover the financial reports in her Director's Report. The board members received the most recent financial reports from the bookkeeper via email. Filed for audit; no action required.

Circulation Statistics – September 2017 & October 2017 statistics were emailed to everyone.

IV. President's Report – Dr. Katie R. Bell

Dr. Bell wanted to make sure that the minutes reflect how grateful the board is to the staff for all of the hard work they put into the Christmas Parade project and all projects that they take on.

V. Director's Report – Jaunita Owes, Library Director

Action

Jaunita Owes presented a printed Director's Report for review on the following: (please refer to Director's Report)

- Our unaudited, end of fiscal year 2017 numbers show us at a fallout (money that we did not use) of \$72,644.47. There was an increase in what the County provided (came from the analyzation of what we charged the County for Pike Road Library);

therefore, it became a reduction in what the City provides. The total increase for the County was \$157,152.75. We submitted a letter of intent to APLS on December 1st for the fiscal year 2019 LSTA grant cycle. We received a contract for an \$8,200 grant from ADECA to assist with the upgrade of lighting in the Morgan Library. We received a \$1,000 gift in support of library service at the Bertha Williams Library from Delta Sigma Theta Sorority, Inc. Southern Region. The funds will be used to replace a set of doors at the location. We also received a \$500 anonymous gift for the Rufus A. Lewis Library; these funds will be used to replace an entry door mat at the location. We received a community grant from Walmart, Inc. in the amount of \$250.00 to support our homework assistance program. We also received a \$5,000 gift from Friends of the Library for smile bags and other items (books, candy bracelet, and suckers) that will be given to the young library card applicants. The City-County budget was reviewed at the last board meeting, and is provided in the director's report for your knowledge. We have ordered all of the furniture for this building and the total came to \$547,269.10, and we had all of the funds to cover the orders, because the City gave us \$600,000 in lease/purchase, so we could go up to \$600,000 for furniture or technology. We have about \$50,000 to use on technology and we have already begun the process of ordering new technology. The Montgomery County Commission has fulfilled its obligation of \$400,000 for the renovation project; they gave \$200,000 in late September and the other \$200,000 in early October.

- Personnel update – please review the personnel update provided by Karen Preuss in the director's report.
- Update on renovation of Juliette Hampton Morgan Library – A landscape design has been done by Fairlie Rinehart and Ken Upchurch. Ms. Rinehart has also completed a courtyard design. A meeting is scheduled for next week to try to affix a projected cost to the design. A review of the design was passed around for viewing. The library is scheduled to be closed to the public from February 5th through part of April. The public will be sufficiently notified of our impending closing. Patrons will be encouraged to visit one of the other 9 locations. Staff, along with outside assistance, will be present assisting with packing up the various departments.
- Marketing – Morgan Library is being considered as a site for two reality television shows: The Dead Files and Who do you Think That You Are. Both have toured Morgan Library. The reveal of who the celebrity might be that is being highlighted in these segments is unknown. The City is working with the Library to ensure that all contracts are clear and do not violate any Alabama laws. The Mayor is fully aware of these plans.

VI. Committee Reports:

Dr. Bell reported that during the last meeting board members received a report from the Bookstore Committee, and we have followed through on that. All board members should have received communication from Dr. Bell stating that we are moving to close the bookstore due to being unable to come to an agreement. As the letter states, we will have a book sale twice a year, either in the library or the parking lot.

1. Friends of the Library – Mary McLemore reported that the Friends of the Library attended the River Region Alternative Giving Gift Fair Saturday, December 2nd. The event was well attended, and they are hoping to around \$400 - \$500 as they have previously.
2. MCCPL Foundation – Dr. Bell reported that she received a letter from Judge McPherson officially giving up her position as President of the Library Foundation Board. Dr. Bell would like to see us reactivate the foundation board. Dr. Bell is asking for recommendations of individuals that would be beneficial to the foundation board.

VII. Old Business – Ongoing fundraising efforts are continuing to be made. We need more money for all that we are trying to do.

VIII. New Business -

Nominating Committee – Mr. Michael Fritz reported on behalf of the Nominating Committee. The nominating committee recommends the following individuals to serve as the officers of the Library Board for 2018:

Katie Bell – President
Gary Burton – Vice President
Janet Waller – Secretary
Chester Mallory – Treasurer

The Nominating Committee has spoken with the officers, and they all agreed to accept the positions. The Nominating Committee is requesting that we accept the committee's recommendations.

2018 Board Meeting Locations – Locations TBD due to the renovation at Morgan Library.

Miscellaneous

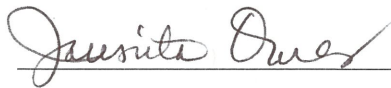
Adjournment

Being no further business to come before the Board, the meeting adjourned at 5:08 pm.

Montgomery City-County Public Library Board of Trustees


Janet Waller, Secretary


Katie Bell, President


Jaunita Owes, Library Director

Approved: February 8, 2018

DATE

Next Meeting
4:00 PM
Thursday, February 8, 2018
Rufus A. Lewis Regional Library

